

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
28 September 2015 Minutes**



I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. Adair, Mr. Anderson, Mr. Barthelme, Mr. Klapka, Mr. La Valle and Ms. Sawyer in attendance. Mr. Lowry, Mr. Olmeda and Mr. Willard were excused absences. Mr. Whipple and Mr. Carlton, St Mary's County Staff Advisors, were present.

Public present included: Mr. Weaver, Mr. Reed, Ms. Setser, and Mr. Wilson.

II. July Minutes- Approved.

III. CHAIRMAN'S REPORT

- Mr. LaValle led a presentation to the committee detailing the airport's hangar ownerships and current/future businesses from data contained in the existing leases with the County. The discussion focused on the rapid economic development growth and why the County should react to that growth. It was concluded that more activity and growth will drive the need for the airport to be handled as a cost center within the County's organization.
- The proposed update to the 1994 airport rules and minimum standards was discussed. Mr. Whipple advised that the department is scheduled to meet with the county attorney's office on 19 October 2015. This meeting is expected to be the final internal review and to discuss the process of moving forward to a public hearing.
- Mr. Klapka briefed the committee of the St. Mary's County airport permit process. Mr. Klapka stated that more time is required to gather data to present to the committee. Mr. Klapka stated that there are several mechanics believed to be working on the airport without a county permit.

IV. Public Comments

- A comment was posed by the public that non-permit mechanics are working on the airport. The question was raised whether the hangar tenants are held liable for violation of the current rules and minimum standards and who is responsible for enforcement of non-permit activities. Currently the County is only made aware of violations if a written complaint is filed at which time the County would take action.

V. Department of Public Works & Transportation Report

- Airport Capital Improvement Plan – The FAA grant for the road relocation is expected on 14 September 2015. All bids for the utility and water relocation were higher than budgeted. The County will need to find other funding to continue with this effort.
- Development impacts were completed 10 September 2015 with TEC 1 and 3 identified as impacting the A/E overlay. There were no potential hazards identified to airport operations.

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- The asphalt replacement at the MSP hangar apron and the disintegrated ramp area adjacent to Taxiway Alpha and the taxiway leading to the T hangars was completed in August 2015. The next FY2016 priority is the tree cutting mandated by the FAA and MAA in the vicinity of the AWOS station. This action will defer the remaining repaving of the lower ramp. It was noted that the outlets around the lower ramp have been damaged and will require repair before the winter months arrive.

VI. FBO and Leaseholder Report

- Mr. Reed reported that the new hangar construction continues as scheduled for a total of 5 hangars. Occupancy of the new hangars is expected in November 2015. Mr. Reed stated that the University of Maryland hangar is on track for occupancy by November of 2015.

VII. Old Business

- Discussion of the airport open house proposed by Ms. Setser has been tentatively moved out to the fall of 2016 due to the on-going construction and development at the airport.

VIII. New Business

- It was suggested that research begin into the feasibility of an Automatic dependent surveillance – broadcast (**ADS-B**) tower at the airport. ADS-B is the next generation air traffic control system from radar to a satellite based system.

IX. Next Meeting –The next regular meeting is scheduled for 26 October 2015 at 6:00 pm, Walter F Duke Terminal Building conference room.

X. ADJOURNMENT- The meeting was adjourned at 1914.

Submitted,

Handwritten signature of Wilson R Lowry in black ink.

Wilson R Lowry

Secretary

Approved

Handwritten signature of Jacquie La Valle in black ink, written over a horizontal line.

Jacquie La Valle

Chairman